



Agenda Item Form

Agenda Date: MAY 18 2004

Districts Affected: ALL

Dept. Head/Contact Information: Byron E. Johnson

Type of Agenda Item:

- | | | |
|--|---|--|
| <input type="checkbox"/> Resolution | <input type="checkbox"/> Staffing Table Changes | <input type="checkbox"/> Board Appointments |
| <input type="checkbox"/> Tax Installment Agreements | <input type="checkbox"/> Tax Refunds | <input type="checkbox"/> Donations |
| <input checked="" type="checkbox"/> RFP/ BID/ Best Value Procurement | <input type="checkbox"/> Budget Transfer | <input type="checkbox"/> Item Placed by Citizen |
| <input type="checkbox"/> Application for Facility Use | <input type="checkbox"/> Bldg. Permits/Inspection | <input type="checkbox"/> Introduction of Ordinance |
| <input type="checkbox"/> Interlocal Agreements | <input type="checkbox"/> Contract/Lease Agreement | <input type="checkbox"/> Grant Application |
| <input type="checkbox"/> Other _____ | | |

Funding Source:

- ☒ General Fund
- ☐ Grant (duration of funds: _____ Months)
- ☐ Other Source: _____

Legal:

- ☐ Legal Review Required Attorney Assigned (please scroll down): None ☐ Approved ☐ Denied

Timeline Priority: ☒ High ☐ Medium ☐ Low # of days: _____

Why is this item necessary:

Ground Maintenance - City Facilities

Explain Costs, including ongoing maintenance and operating expenditures, or Cost Savings:

Statutory or Citizen Concerns:

Departmental Concerns:

DATE: May 10, 2004

TO: Municipal Clerk

FROM: Byron E. Johnson, C.P.M.
Director of Purchasing x 4313

THRU: Aurora Wells
Interim Bid Clerk ext. 4038

CITY CLERK DEPARTMENT
MAY 18 2004 PM 1 31

Please place the following item on the **CONSENT** agenda for the Council Meeting of **MAY 18, 2004.**

Item should read as follows:

Bid No. 2004-083 Ground Maintenance-City Facilities

Award to: Ledesma's
El Paso, Texas

Item (s): All

Amount: \$18,480.00 (estimated year)

Department: Municipal Services-Building Maintenance

Funds available: 31010326-01101-502221

Funding source: Operating Account, Groundkeeping/Horticultural Contracts

Total award: \$55,440.00

District (s): All

The Municipal Services, Maintenance Department and Purchasing Departments
recommend award as indicated to the lowest responsive offer meeting specifications,
from responsible parties.

This is a thirty-six (36) month contract. There is no option to extend the contract.
Additionally, Ledesma's offers a 9.1% 10 days Prompt Payment Discount.

Item number ten (10) Main Library is deleted from this solicitation.

Contact person: Ray Heredia, Procurement Analyst at 541-4316.

AGENDA FOR: **MAY 18, 2004**

PROJECT FORM

DATE: APRIL 10, 2004

PROJECT: GROUND MAINTENANCE-CITY FACILITIES

BID NO: 2004-083 DEPARTMENT: MUNICIPAL SERVICES-BUILDING MAINTENANCE

BUDGET NO: 31010326-01101-502221

FUNDING SOURCE: OPERATING ACCOUNT, GROUNDKEEPING/HORTICULTURAL CONTRACTS

REPRESENTATIVE DISTRICT(S): ALL

RECOMMENDATION: Vendor: LEDESMA'S
EL PASO, TX
Item(s): ALL
Amount: \$18,480.00 EST/YR

The Municipal Services, Maintenance Department and Purchasing Departments recommend award as indicated to the lowest responsive offer meeting specifications, from responsible parties.

This is a thirty-six (36) month contract. There is no option to extend the contract. Additionally, Ledesma's offers a 9.1% 10 days Prompt Payment Discount.

ITEM NUMBER TEN (10) MAIN LIBRARY IS DELETED FROM THIS SOLICITATION

BIDS SOLICITED 37 (31 local)
BIDS RECEIVED 08
"NO BID" RECEIVED 00

CURRENT TAXES PAID
OUT-OF-TOWN-

TOTAL RECOMMENDED AWARD: \$55,440.00

COUNCIL APPROVED ☐ REJECTED ☐ CITY CLERK

APPROVED:

COUNCIL MEETING DATE: MAY 18, 2004

Byron E. Johnson, C.P.M.
Director of Purchasing

Consent Agenda for May 18, 2004

BID NO.: 2004-083 Ground Maintenance – City Facilities
Award to: Ledesma's
El Paso, TX
Item All \$18,480.00/Yr.

This is a thirty-six (36) month contract with no option to extend the term of this contract.

Department: Municipal Services, Building Maintenance
Funds available: 31010326-01101-502221
Funding source: Operating Account, Groundkeeping/Horticultural Contracts
Total Award: \$55,440.00
District(s): All



**Municipal Services
Building Maintenance Division
1059 Lafayette, Bldg. #3
Phone: 621-6848 Fax: 621-6849**

May 7, 2004

TO: Ray Heredia
Procurement Analyst

THRU: Joe R. Soto
Central Maintenance Services Supervisor

FROM: Gabino Cortez Jr.
Custodial Services Coordinator

SUBJECT: Bid Tabulation for Groundskeeping

After reviewing the bid tabulations, the Building Maintenance Division of Municipal Services Department is recommending Bid #2004- 083 be awarded to Ledesma's Tree and Garden Services at the following rates:

1. Jethro Hills Annex - \$140.00 monthly / \$1,680.00 yearly
2. Mission Valley R.C.C. - \$125.00 monthly / \$1,500.00 yearly
3. Pebble Hills R.C.C. - \$115.00 monthly / \$1,380.00 yearly
4. K-9 - \$140.00 monthly / \$1,680.00 yearly
5. P.D.H.Q. - \$115.00 monthly / \$1,380.00 yearly
6. Viscount Building- \$115.00 monthly / \$1,380.00 yearly
7. History Museum - \$115.00 monthly / \$1,380.00 yearly
8. Friendly Center - \$115.00 monthly / \$1,380.00 yearly
9. Westside Library - \$150.00 monthly / \$1,800.00 yearly
10. Clardy Fox Library - \$115.00 monthly / \$1,380.00 yearly
11. Lower Valley Library - \$115.00 monthly / \$1,380.00 yearly
12. Irvin Schwartz Library - \$115.00 monthly / \$1,380.00 yearly
13. Memorial Library - \$115.00 monthly / \$1,380.00 yearly
14. Ysleta Library - \$115.00 monthly / \$1,380.00 yearly


With a flat rate of \$110.00 per month if all sites are awarded with a 9.1% discount.

The Main Library will need to be removed from this bid due to the construction project outside this building.

If you have any questions, feel free to call us at 621-6848.

CITY OF EL PASO BID TABULATION

BID ITEM: GROUND MAINTENANCE - CITY FACILITIES				BID # 2004-083					
BID DATE: FEBRUARY 18, 2004				DEPARTMENT: MUNICIPAL SERVICES					
		BORDER TM INDUSTRIES, INC. EL PASO, TX		E.P.D.S. EL PASO, TX		EVERGREEN LAWN SERVICE EL PASO, TX		GREEN SCENE, INC. EL PASO, TX	
ITEM NO.	DESCRIPTION	PRICE PER MONTH	PRICE PER YEAR	PRICE PER MONTH	PRICE PER YEAR	PRICE PER MONTH	PRICE PER YEAR	PRICE PER MONTH	PRICE PER YEAR
1.	GROUNDS MAINTENANCE JETHRO HILLS MUNICIPAL ANNEX 9600 DYER - PER BID SPECIFICATIONS	\$1,389.31	\$16,671.72	\$125.00	\$1,500.00	\$175.00	\$2,100.00	\$295.00	\$3,540.00
2.	GROUNDS MAINTENANCE - MISSION VALLEY POLICE REGIONAL COMMAND CENTER 9011 ESCOBAR - PER BID SPECIFICATIONS	\$1,157.76	\$13,893.12	\$125.00	\$1,500.00	\$175.00	\$2,100.00	\$195.00	\$2,340.00
3.	GROUNDS MAINTENANCE - PEBBLE HILLS POLICE REGIONAL COMMAND CENTER 10780 PEBBLE HILLS - PER BID SPECIFICATIONS	\$926.21	\$11,114.52	\$125.00	\$1,500.00	\$135.00	\$1,620.00	\$149.00	\$1,788.00
4.	GROUNDS MAINTENANCE POLICE CANINE DIVISION 1134 VALLEY CREST - PER BID SPECIFICATIONS	\$1,157.76	\$13,893.12	\$200.00	\$2,400.00	\$175.00	\$2,100.00	\$210.00	\$2,520.00
5.	GROUNDS MAINTENANCE POLICE HEADQUARTERS 911 N. RAYNOR - PER BID SPECIFICATIONS	\$926.21	\$11,114.52	\$125.00	\$1,500.00	\$145.00	\$1,740.00	\$169.00	\$2,028.00
6.	GROUNDS MAINTENANCE VISCOUNT BUILDING 8929 VISCOUNT - PER BID SPECIFICATIONS	\$694.66	\$8,335.92	\$125.00	\$1,500.00	\$135.00	\$1,620.00	\$189.00	\$2,268.00
7.	GROUNDS MAINTENANCE HISTORY MUSEUM 12910 GATEWAY EAST - PER BID SPECIFICATIONS	\$1,389.31	\$16,671.72	\$125.00	\$1,500.00	\$0.00	\$0.00	\$210.00	\$2,520.00
8.	GROUNDS MAINTENANCE FRIENDLY SENIOR NUTRITION CENTER 2215 MURCHISON - PER BID SPECIFICATIONS	\$926.21	\$11,114.52	\$125.00	\$1,500.00	\$145.00	\$1,740.00	\$89.00	\$1,068.00
9.	GROUNDS MAINTENANCE WESTSIDE LIBRARY 125 BELVIDERE - PER BID SPECIFICATIONS	\$926.21	\$11,114.52	\$125.00	\$1,500.00	\$155.00	\$1,860.00	\$129.00	\$1,548.00

APPROVED BY: 

DATE: 2-20-04

CITY OF EL PASO BID TABULATION

BID ITEM: GROUND MAINTENANCE - CITY FACILITIES				BID # 2004-083					
BID DATE: FEBRUARY 18, 2004				DEPARTMENT: MUNICIPAL SERVICES					
		BORDER TM INDUSTRIES, INC. EL PASO, TX		E.P.D.S. EL PASO, TX		EVERGREEN LAWN SERVICE EL PASO, TX		GREEN SCENE, INC. EL PASO, TX	
ITEM NO.	DESCRIPTION	PRICE PER MONTH	PRICE PER YEAR	PRICE PER MONTH	PRICE PER YEAR	PRICE PER MONTH	PRICE PER YEAR	PRICE PER MONTH	PRICE PER YEAR
10.	GROUNDS MAINTENANCE MAIN LIBRARY 501 N. OREGON - PER BID SPECIFICATIONS	\$926.21	\$11,114.52	\$200.00	\$2,400.00	\$145.00	\$1,740.00	\$179.00	\$2,148.00
11.	GROUNDS MAINTENANCE CLARDY FOX LIBRARY 5515 ROBERT ALVA - PER BID SPECIFICATIONS	\$1,157.75	\$13,893.00	\$125.00	\$1,500.00	\$175.00	\$2,100.00	\$159.00	\$1,908.00
12.	GROUNDS MAINTENANCE LOWER VALLEY BRANCH LIBRARY 7915 SAN JOSE - PER BID SPECIFICATIONS	\$926.21	\$11,114.52	\$125.00	\$1,500.00	\$135.00	\$1,620.00	\$129.00	\$1,548.00
13.	GROUNDS MAINTENANCE IRVIN SCHWARTZ BRANCH LIBRARY 1865 DEAN MARTIN - PER BID SPECIFICATIONS	\$694.66	\$8,335.92	\$125.00	\$1,500.00	\$135.00	\$1,620.00	\$149.00	\$1,788.00
14.	GROUNDS MAINTENANCE MEMORIAL BRANCH LIBRARY 3200 COPPER - PER BID SPECIFICATIONS	\$1,157.76	\$13,893.12	\$200.00	\$2,400.00	\$200.00	\$2,400.00	\$149.00	\$1,788.00
15.	GROUNDS MAINTENANCE YSLETA BRANCH LIBRARY 9321 ALAMEDA - PER BID SPECIFICATIONS	\$694.66	\$8,335.92	\$200.00	\$2,400.00	\$295.00	\$3,540.00	\$139.00	\$1,668.00
PAYMENT TERMS:		NET - 30 DAYS		1% - 10 DAYS .5% - 20 DAYS		2% - 10 DAYS		NET - 30 DAYS	

APPROVED BY: _____

DATE: 2-20-04


CITY OF EL PASO BID TABULATION

BID ITEM: GROUND MAINTENANCE - CITY FACILITIES
 BID DATE: FEBRUARY 18, 2004

BID # 2004-083

DEPARTMENT: MUNICIPAL SERVICES

		J. HERNANDEZ LAWN AND TREE EL PASO, TX		LEDESMA'S EL PASO, TX		NAWA TRANSPORTATION, LLC EL PASO, TX		TONEY'S MAINTENANCE EL PASO, TX	
ITEM NO.	DESCRIPTION	PRICE PER MONTH	PRICE PER YEAR	PRICE PER MONTH	PRICE PER YEAR	PRICE PER MONTH	PRICE PER YEAR	PRICE PER MONTH	PRICE PER YEAR
1.	GROUNDS MAINTENANCE JETHRO HILLS MUNICIPAL ANNEX 9600 DYER - PER BID SPECIFICATIONS	\$885.00	\$10,620.00	\$140.00	\$1,680.00	\$320.00	\$3,840.00	\$320.00	\$3,840.00
2.	GROUNDS MAINTENANCE - MISSION VALLEY POLICE REGIONAL COMMAND CENTER 9011 ESCOBAR - PER BID SPECIFICATIONS	\$685.00	\$8,220.00	\$125.00	\$1,500.00	\$320.00	\$3,840.00	\$880.00	\$10,560.00
3.	GROUNDS MAINTENANCE - PEBBLE HILLS POLICE REGIONAL COMMAND CENTER 10780 PEBBLE HILLS - PER BID SPECIFICATIONS	\$450.00	\$5,400.00	\$115.00	\$1,380.00	\$320.00	\$3,840.00	\$320.00	\$3,840.00
4.	GROUNDS MAINTENANCE POLICE CANINE DIVISION 1134 VALLEY CREST - PER BID SPECIFICATIONS	\$510.00	\$6,120.00	\$140.00	\$1,680.00	\$400.00	\$4,800.00	\$440.00	\$5,280.00
5.	GROUNDS MAINTENANCE POLICE HEADQUARTERS 911 N. RAYNOR - PER BID SPECIFICATIONS	\$570.00	\$6,840.00	\$115.00	\$1,380.00	\$320.00	\$3,840.00	\$880.00	\$10,560.00
6.	GROUNDS MAINTENANCE VISCOUNT BUILDING 8929 VISCOUNT - PER BID SPECIFICATIONS	\$500.00	\$6,000.00	\$115.00	\$1,380.00	\$320.00	\$3,840.00	\$320.00	\$3,840.00
7.	GROUNDS MAINTENANCE HISTORY MUSEUM 12910 GATEWAY EAST - PER BID SPECIFICATIONS	\$450.00	\$5,400.00	\$115.00	\$1,380.00	\$320.00	\$3,840.00	\$320.00	\$3,840.00
8.	GROUNDS MAINTENANCE FRIENDLY SENIOR NUTRITION CENTER 2215 MURCHISON - PER BID SPECIFICATIONS	\$450.00	\$5,400.00	\$115.00	\$1,380.00	\$320.00	\$3,840.00	\$320.00	\$3,840.00
9.	GROUNDS MAINTENANCE WESTSIDE LIBRARY 125 BELVIDERE - PER BID SPECIFICATIONS	\$450.00	\$5,400.00	\$150.00	\$1,800.00	\$320.00	\$3,840.00	\$320.00	\$3,840.00

APPROVED BY: 

DATE: 2-20-04

2004-083 GROUNDS MAINTENANCE - CITY FACILITIES - MUNICIPAL SERVICES DEPARTMENT

CITY OF EL PASO BID TABULATION

BID ITEM: GROUND MAINTENANCE - CITY FACILITIES					BID # 2004-083				
BID DATE: FEBRUARY 18, 2004					DEPARTMENT: MUNICIPAL SERVICES				
		J. HERNANDEZ LAWN AND TREE EL PASO, TX		LEDESMA'S EL PASO, TX		NAWA TRANSPORTATION, LLC EL PASO, TX		TONEY'S MAINTENANCE EL PASO, TX	
ITEM NO.	DESCRIPTION	PRICE PER MONTH	PRICE PER YEAR	PRICE PER MONTH	PRICE PER YEAR	PRICE PER MONTH	PRICE PER YEAR	PRICE PER MONTH	PRICE PER YEAR
10.	GROUNDS MAINTENANCE MAIN LIBRARY 501 N. OREGON - PER BID SPECIFICATIONS	\$550.00	\$6,600.00	\$150.00	\$1,800.00	\$320.00	\$3,840.00	\$720.00	\$8,640.00
11.	GROUNDS MAINTENANCE CLARDY FOX LIBRARY 5515 ROBERT ALVA - PER BID SPECIFICATIONS	\$450.00	\$5,400.00	\$115.00	\$1,380.00	\$320.00	\$3,840.00	\$320.00	\$3,840.00
12.	GROUNDS MAINTENANCE LOWER VALLEY BRANCH LIBRARY 7915 SAN JOSE - PER BID SPECIFICATIONS	\$650.00	\$7,800.00	\$115.00	\$1,380.00	\$320.00	\$3,840.00	\$320.00	\$3,840.00
13.	GROUNDS MAINTENANCE IRVIN SCHWARTZ BRANCH LIBRARY 1865 DEAN MARTIN - PER BID SPECIFICATIONS	\$450.00	\$5,400.00	\$115.00	\$1,380.00	\$320.00	\$3,840.00	\$320.00	\$3,840.00
14.	GROUNDS MAINTENANCE MEMORIAL BRANCH LIBRARY 3200 COPPER - PER BID SPECIFICATIONS	\$550.00	\$6,600.00	\$150.00	\$1,800.00	\$320.00	\$3,840.00	\$320.00	\$3,840.00
15.	GROUNDS MAINTENANCE YSLETA BRANCH LIBRARY 9321 ALAMEDA - PER BID SPECIFICATIONS	\$575.00	\$6,900.00	\$115.00	\$1,380.00	\$320.00	\$3,840.00	\$320.00	\$3,840.00
PAYMENT TERMS:		NET - 30 DAYS		9.1% - 10 DAYS NET - 30 DAYS		NET - 30 DAYS		5% - 10 DAYS 3% - 20 DAYS	
				IF ALL SITES ARE AWARDED TO LEDESMA'S A FLAT RATE OF \$110.00 PER MONTH WILL BE CHARGED WITH 9.1% DISCOUNT-10 DAYS OR NO DISCOUNT NET 30 DAYS. THIS IS \$110.00 PER SITE.					
BIDS SOLICITED: 37		BIDS RECEIVED: 8		LOCAL BIDS: 31		NO BIDS: 0			

APPROVED BY:



DATE: 2-20-04

2004-083 GROUNDS MAINTENANCE - CITY FACILITIES - MUNICIPAL SERVICES DEPARTMENT

ATTN MR RICKY NAVAR
RICKY ENTERPRISES
1773 PALI DR
EL PASO TX 79936

GREEN PLANET LANDSCAPING
272 MULBERRY AVE
EL PASO TX 79932

SUNNYBROOK INC
DRAWER Y
ALAMOGORDO NM 88310

ATTN MR LALO MARTINEZ
LANDSCAPING
MARTINEZ IRRIGATION &
7724 TOLTEC DR
EL PASO TX 79912

ATTN TED BROWN
GREEN SCENE INC
3719 SHELL ST
EL PASO TX 79925

ATTN BARRY STEPHENS
BORDER TM INDUSTRIES INC
PO BOX 9091
EL PASO TX 79982

THE GROWING CONCERN
1918 BASSETT AVE
EL PASO TX 79901

SOTO'S LAWN SERVICE
208 GRAPHITE DR
EL PASO TX 79932

ATTN RICHARD T GLENN
MH MR SERVICES
LIFE MANAGEMENT CENTER FOR
PO BOX 9997
EL PASO TX 79990

ATTN MR SAM LUJAN
ARRIBA MAINTENANCE
PO BOX 3960
FABENS TX 79838

LANDSCAPING
HUMPHREY LESTER
160 MCCUTCHEON WAY
EL PASO TX 79932

N L R BUILDERS INC
9708 CARNEGIE AVE
EL PASO TX 79925

ATTN GEORGE RICHARD LEDESMA
LEDESMA'S TREE & GARDEN SVC
PO BOX 290480
EL PASO TX 79929-0480

JOE'S TREE SERVICE
7183 CASA ROJA
EL PASO TX 79935

ATTN KEITH HENDERSON
JOE'S TREE SERVICE
4855 N MESA ST SUITE #102
EL PASO TX 79912

LUBBOCK LAWN SERVICE
1500 ASHFORD #76
EL PASO TX 79927

SPRINKLER INC
ACCENT LANDSCAPING &
150 EASY WAY LN
EL PASO TX 79932

GEMCO CONSTRUCTION INC
615 SCHUSTER AVE BLDG #9-A
EL PASO TX 79902

ATTN JAVIER NAVARRO
PRIDE MAINTENANCE
1918 E YANDELL DR
EL PASO TX 79903

J. HERNANDEZ LAWN & TREE
ATTN: RAUL HERNANDEZ
1205 EAST CALIFORNIA
EL PASO, TX 79902

ATTN SID STEDMAN SERVICE
MASTER CUTS LAWN & TREE
447 EXECUTIVE CENTER BLVD
EL PASO TX 79902

ATTN: AN WASHINGTON
TONEY'S MAINTENANCE
4620 ROLLING STONE
EL PASO, TX 79924

ATTN MICHAEL GONZALEZ
EL PASO DRAIN SERVICE
PO BOX 640446
EL PASO TX 79904-0446

ATTN HECTOR GABY
MAHEIR JANITORIAL SERVICE
12156 YVONNE RICHARDSON AVE
EL PASO TX 79936

LAWN SERVICE OF EL PASO
14572 ALAMEDA AVE
CLINT TX 79836

F W DODGE REPORT
7500 VISCOUNT BLVD SUITE C-40
EL PASO TX 79925

RAFAEL MORALES
10916 LOMA DE COLOR
EL PASO TX 79934

ATTN: DENNIS MICHAEL RODRIGUEZ
TEAM NAWA
8029 ALAMEDA #B
EL PASO, TX 79915

JFL INTERPRISE
151 S RESLER DR #168
EL PASO TX 79912

ATTN VERNON AUTREY JR
TRUGREEN CHEMLAWN
1330 NORTHWESTERN DR
EL PASO TX 79912

ATTN ADAM NIETO
NATIVE LANDSCAPE
1713 GAMBLE QUAIL DR
EL PASO TX 79936

ATTN SAMUEL S LUJAN
SAM'S PARKING LOT SERVICES
PO BOX 3960
FABENS TX 79838

ATTN: ADRIAN MENDOZA
BUILDING EXPRESSIONS
P. O. BOX 1247
CANUTILLO, TX 79835

ATTN: MARIO GONZALEZ
EVERGREEN LAWN SERVICE
2637 CEYLON
EL PASO, TX 79925

BID INFORMATION SERVICE
(ALL BIDS ARE ADVERTISED)

BID NET PROCESSING CENTER
PO BOX 5600
ALBANY, NY 12205

GREATER EL PASO CHAMBER OF COMMERCE
ONE CIVIC CENTER PLAZA
EL PASO, TX 79901

EL PASO HISPANIC CHAMBER OF COMMERCE
2829 MONTANA AVE, B-100
EL PASO, TX 79903

EL PASO TIMES NEWSPAPER
CLASSIFIED/LEGAL SECTION
PO BOX 20
EL PASO, TX 79999

CONTRACT OPPORTUNITY CENTER
4791 N. MESA
EL PASO, TX 79902

SAM'S CLUB
7970 NORTH MESA
EL PASO, TX 79932

SUBCONTRACTORS ASSOCIATION
PO BOX 3612
EL PASO, TX 79923

COMMERCE BUSINESS WEEKLY
2626 NORTHEAST #103
EL PASO, TX 79902

BLACK CHAMBER OF COMMERCE
ONE CIVIC CENTER PLAZA
EL PASO, TX 79901